



Welcome to this PowerPoint presentation about how to apply for an NCR-SARE Youth Educator grant.

Youth Educator Grant projects provide opportunities for youth in the North Central Region to learn about Sustainable Agriculture — farming and ranching practices that are ecologically sound, profitable, and socially responsible.

Educators use these grants to encourage young people and their families to try sustainable practices and see Sustainable Agriculture as a viable career option.

My name is Joan Benjamin. I will be walking you through the online application process. This presentation will take approximately 20 minutes.



SARE is part of USDA and is funded through the National Institute of Food and Agriculture or NIFA program.

SARE's purpose is to provide grants and outreach to advance sustainable innovations to the whole of American agriculture.



The program is run by four regions—North Central, Northeast, South, and West, each guided by a volunteer Administrative Council that makes grants and sets regional priorities.

SARE is a decentralized, grassroots grant program. Each of the four regions makes its own funding decisions, including what type of grant programs to offer in their respective region.

NCR-SARE's proposal review teams and the governing Administrative Council include regional farmers and ranchers, educators, researchers and personnel from state and federal agencies.

The SARE Model

- Four regional councils set priorities and make grants
- SARE Outreach produces practical information
- USDA-NIFA supports SARE
- Other USDA agencies and land-grant universities are partners



photo credit: David Baltensperger

NORTH CENTRAL
SARE
Sustainable Agriculture
Research & Education

The North Central Region of SARE consists of 12 states: Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, South Dakota, and Wisconsin.

National SARE Outreach staff work with SARE's regions to share grantee research results with farmers, ranchers, educators, consumers and others interested in sustainable agriculture. SARE publications cover a variety of sustainable agriculture practices and come in many formats, from books on cover crops and building soil health to bulletins on managing rangeland and water resources to online resources like Topic Rooms and videos.

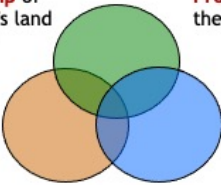
SARE Outreach materials and information on all funded SARE grant projects can be found on the SARE website: <https://www.sare.org/>

Before writing a proposal, determine a clear project goal and explore previous research and education done on that topic. It often helps to contact NCR-SARE, local sustainable agriculture groups, NRCS and/or Extension educators to share ideas and invite participation.

The SARE Model

Successful SARE grantees are engaged in projects that are guided by the 3 principals of sustainability...

Stewardship of our nation's land and water



Quality of Life for farmers, ranchers, and their communities

Profit over the long term




photo credit: Ken Schneider

Sustainable agriculture emphasizes the Economic, Environmental, and Social Impacts of agriculture. In your proposal, you should explain how your project addresses each of the three parts of sustainable agriculture, even if it emphasizes one part over the others.

These grants are for sustainable agriculture research, demonstration, and education projects; they are NOT for everyday expenses or start up costs.

Youth Educator Grants

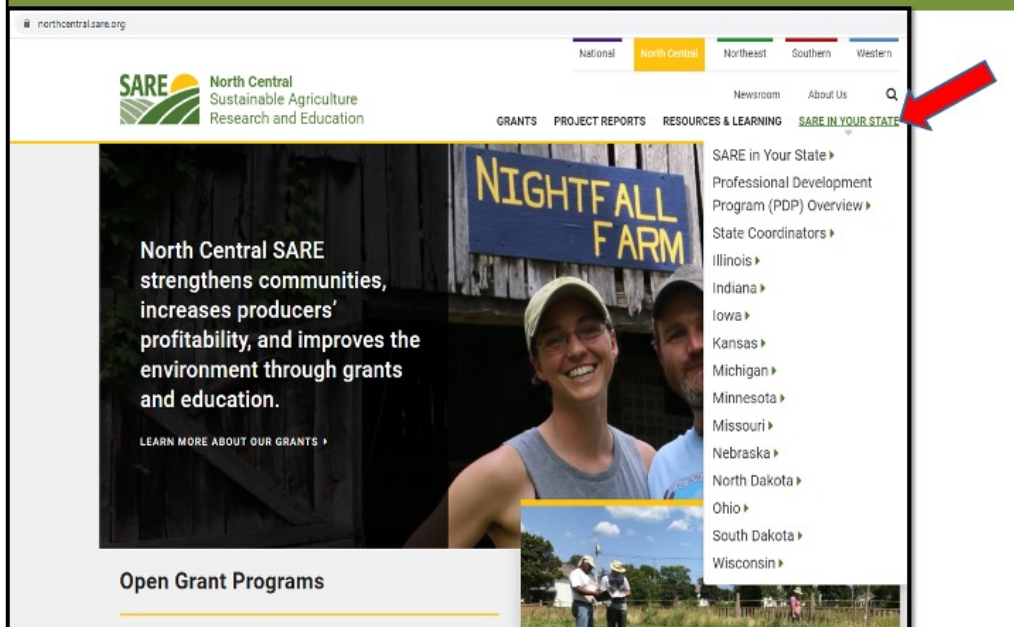
- Grants for educators to help young people and their families understand sustainable practices and see sustainable agriculture as a viable career option
- Up to \$6000 per project
- Appropriate for vocational-ag teachers and other youth educators
- 15 projects funded per year
- Coordinated by Joan Benjamin



North Central Region SARE recognizes that youth programs are a way to introduce new and exciting farming and ranching options to youth, their families, and community members.

The Youth Educator program supports opportunities for youth educators to research, demonstrate, and learn more about sustainable agriculture. Youth Education projects should help youth discover that sustainable farming and ranching is profitable; good for families, communities, and their quality of life; and good for the environment in the long term.

Grant Writing Help: Each NCR-SARE State has one or more State SARE Coordinators. Find your state coordinator here.



Go to the NCR-SARE Home page at: <https://northcentral.sare.org/>

Click on: SARE IN YOUR STATE

More Grant Writing Help: Grants Advising for Farmers and Agricultural Entrepreneurs in the Midwest



[MFAI's Grant Advisory & Resources](#) program can help you apply to grants and cost-share programs of state or federal sources that could help you achieve your farming or ag-related business goals.

Michael Fields Grants Advising is a **free** service available to youth educators, farmers, farmer organizations and institutions in the Upper Midwest region of the United States: Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, South Dakota, Wisconsin.

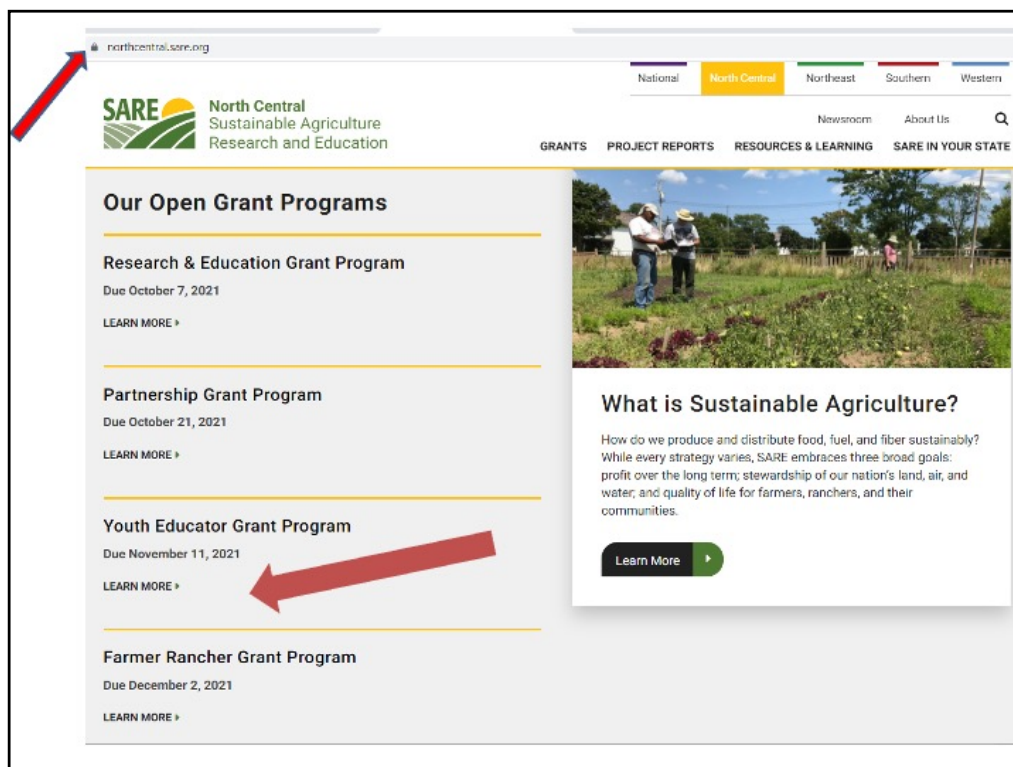
Contact MFAI Grants Advisor: Martin Bailkey at 608-698-9478 or grants@michaelfields.org

For more information see:
<https://www.michaelfields.org/grants-advising>

About Michael Fields Agricultural Institute from the Michael Fields website:

Our board and staff are deeply committed to sustainable agriculture, but it is through our many collaborations that we have the most reach. We also focus on fostering the next generation of sustainable agriculture proponents, and our [interns and alumni](#) have gone on to work in sustainable agriculture in diverse ways.

We are based in East Troy, Wisconsin, but our work affects the state, the country, and beyond. Our goal is to reach out to all types of farmers whether they consider themselves conventional, organic, or [biodynamic](#).



NCR-SARE uses an online submission system to take applications. Open calls for the various grant programs can be found on our homepage at: <https://northcentral.sare.org/>.

For details, scroll down to the Youth Educator Grant Program and click on “LEARN MORE”

I will now walk you through the application process.

SARE North Central Sustainable Agriculture Research and Education

Home > NCR-SARE Grants > Apply for a Grant > Youth Educator Grant

Youth Educator Grant

Youth Educator Grant Program

NCR-SARE recognizes that youth programs are a way to introduce new and exciting farming and ranching options to youth, families, and community members. The Youth Educator program provides opportunities for youth to learn about Sustainable Agriculture (farming and ranching that is ecologically sound, profitable, and socially responsible). Youth Educator grants support projects by youth educators that encourage youth to try sustainable practices and explore sustainable agriculture as a viable career option.

- Youth Educator Grants are competitive grants for educators to provide programming on sustainable agriculture for youth.
- \$6,000 maximum.
- A [sample](#) of the call for proposals is available throughout the year, but you should always consult the current call for proposals when applying.
- The annual portfolio of youth educator grant proposals is reviewed and awarded on the annual [timeline](#).
- Scroll down to view a PowerPoint [presentation](#) about completing a proposal for NCR-SARE's Youth Educator grant program.

Youth Educator grant proposals are due November 11, 2021.

[View the Call \(Word doc\)](#)

[View the Call \(PDF\)](#)

[Apply Now](#)

First, download the current Call for Proposals and read the instructions, then click on “Apply Now” to begin your proposal.


Look over the information about Youth Educator Grants, then download and read a copy of the current Youth Educator Grant Call for Proposals. It is available as a Word document or as a PDF file. It contains directions and the application. You can use the Word document to prepare a draft of your application.

Make sure you have the current call, as there are typically a number of changes from the previous call. If you have any problems downloading the proposal, contact the NCR-SARE office and we can email you a copy, or mail you a print copy.

The online Submission Deadline is 4:00 p.m. CST, Thursday, November 11, 2021. If you are unable to use the online system, you may submit a proposal by mail or e-mail. Mail and e-mail submissions must be received by 4 p.m. CST on Thursday, November 11, 2021 at the NCR-SARE Office in Saint Paul, Minnesota.

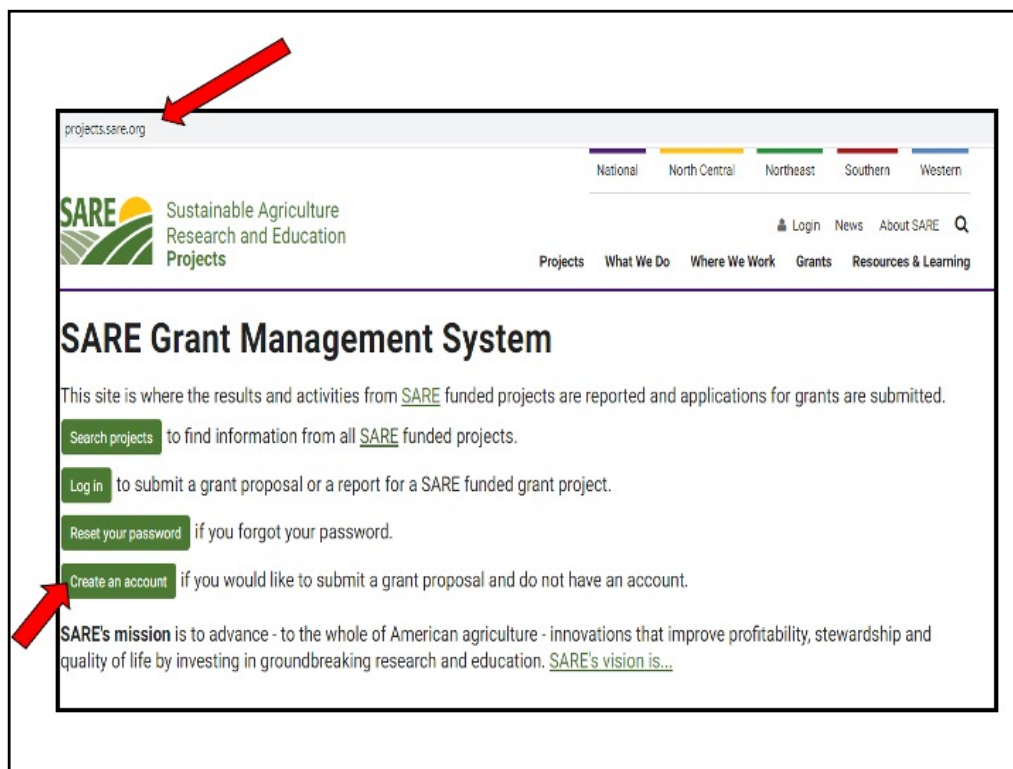
Proposals sent by Fax will NOT be accepted. They are too hard to read.

Click on the “Apply Now” button after reading the Call for Proposals.

 <p>NORTH CENTRAL SARE Sustainable Agriculture Research & Education</p>	<p>NCR-SARE Minnesota Office University of Minnesota 1390 Eckles Ave Ste 120 St Paul, MN 55108 ph: 612-626-3113 www.sare.org ncrsare@umn.edu</p> <p>NCR-SARE Farmer Rancher Grant and Youth Educator Grant Office Lincoln University 900 Leake Blvd, Rm 101 Jefferson City, MO 65101 ph: 573-681-5545 fax: 573-681-5534</p>
<p align="center">NCR-SARE 2022 Call for Proposals Youth Educator Sustainable Agriculture Grants</p>	
<p>Purpose: Youth Educator Grant projects provide opportunities for youth in the North Central Region to learn about Sustainable Agriculture (farming and ranching that is ecologically sound, profitable, and socially responsible). Educators use the grants to encourage young people and their families to try sustainable practices and see sustainable agriculture as a viable career option.</p>	
<p>TO SUBMIT A PROPOSAL, go to https://projects.sare.org/ The online submission system will open in August 2021. Proposals must be received online or in the NCR-SARE office by mail or email by 4:00 p.m. CST, Thursday, November 11, 2021. Faxed proposals will NOT be reviewed. If you are unable to use the online system, email: ncrsare@umn.edu or mail proposals to:</p>	
<p>NCR-SARE Youth Educator Grant Program University of Minnesota 1390 Eckles Ave St Paul MN 55108</p>	
<p>This call for proposals is available on the North Central SARE web site at: https://northcentral.sare.org/. If you need a printed application, call 612-626-3113.</p>	
<p>The Sustainable Agriculture Research and Education (SARE) Program is funded through the USDA National Institute of Agriculture (NIFA).</p>	
<p>QUESTIONS? For questions about how to submit your proposal, contact Jean Andreasen, Program Administrator at: 612-626-3113 or ncrsare@umn.edu. For questions about the Youth Educator Grant Program, the selection process, or project ideas, call or email: Joan Benjamin, Associate Regional Coordinator at: 573-681-5545 or BenjaminJ@lincolnu.edu</p>	
<p>National Institute of Food and Agriculture (NIFA) - USDA Nondiscrimination Statement: The U.S. Department of Agriculture (USDA), including NIFA, prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information</p>	

Whenever you apply for a grant, be sure to read the Call for Proposals first. It contains directions and the application and can help you determine if the grant is a good match for you.

At the top of the Youth Educator Grant Call for Proposals, you will see the link where you can submit a proposal. Or you can click on "Apply Now" on the NCR-SARE website.



When you click on “Apply Now,” or go directly to the site by using the link in the Call for proposals (<https://projects.sare.org/>), you will see this page.


I’ll now guide you through using the online application system.

If you’ve never had a SARE grant before, you will first need to create an account and complete your user profile. Click on “Create an account.”

If you’ve had a SARE grant previously and filed reports in this system, your profile will already be in the system and you can “Log in” with the information you used for reporting.

Applicant Registration

SARE grants are only available to people and organizations or institutions in the US, it's territories and protectorates.

 **Email***

Username*

Name prefix

First name*

Last name*

Name Suffix e.g. DVM or Jr.

Job Title*

Institution, organization or business name*

Institution, organization or business type* Select one

Address Line 1*

Address Line 2

City*

State/Protectorate*

Zip*

Office/Day Phone*

Cell Phone

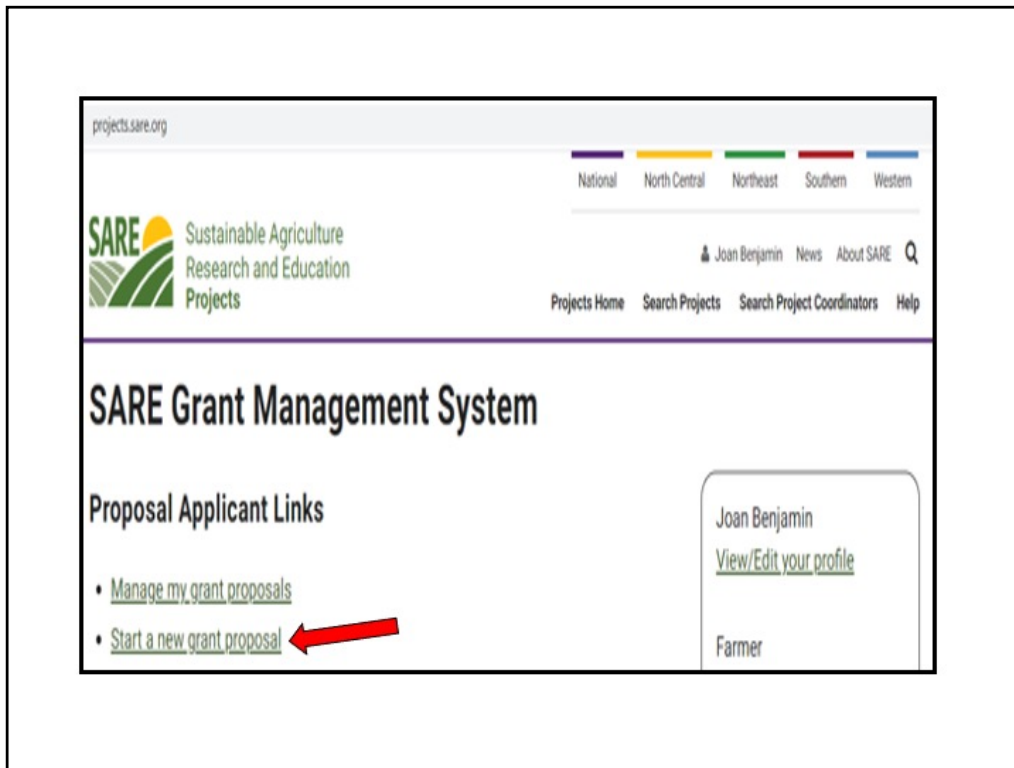
Website

To “Create an account,” Complete the requested information, then click on “Register” in the lower left hand side of the webpage. Information regarding this application will be sent to the email address you provide here.

We also request demographic information. The North Central Region SARE program is committed to an ethic of openness, inclusiveness, and diversity in all of its programs, policies, and procedures.

To monitor our performance in these areas, we collect demographic information. We appreciate your help with this.

Demographic information is not linked to your proposal. You must answer the demographic questions, but you may choose “prefer to not answer” for each question. If you have questions, please contact Joan Benjamin.



Once you have completed the information and logged into the system, you'll see this screen.

Click on "Start a new grant proposal."

If you've submitted projects before, or had a project funded before, you'll see them listed on this page.

SARE Sustainable Agriculture Research and Education Projects

National North Central Northeast Southern Western

Projects Home Search Projects Search Project Coordinators Help

Apply For A Grant

My proposals

North Central
IL, IN, IA, KS, MI, MN, MO, NE, ND, OH, SD, WI

Southern
AL, AR, FL, GA, KY, LA, MS, NC, OK, SC, TN, TX, VA, PR, VI

Western
AK, AZ, CA, CO, HI, ID, MT, NV, NM, OR, UT, WA, WY, AS, FM, GU, MP, PW

Make sure you choose the North Central Region and the correct grant program. Then click on **Begin a new proposal.**

My proposals

North Central
IL, IN, IA, KS, MI, MN, MO, NE, ND, OH, SD, WI

2022 North Central Research and Education Grant – Pre-proposal
Closes: October 7th, 2021 at 4:00pm CDT
[Begin a new proposal](#)

2022 North Central Partnership Grant
Closes: October 21st, 2021 at 4:00pm CDT
[Begin a new proposal](#)

2022 North Central Youth Educator Grant
[Call for proposals](#)
Closes: November 12th, 2021 at 11:00am CST
You have [2 existing proposals](#) for this grant
[Begin a new proposal](#)

You will see a list of all open grant applications for all four SARE regions.

Make sure you choose the North Central Region and the correct grant program. You will be completing the North Central Youth Educator Grant application.

Click on “Begin a new proposal.”

The image displays two screenshots of a web application for submitting a grant proposal. The top screenshot shows the initial state where the title field is empty and marked as 'Missing Project Title *'. A red arrow points to the 'Edit title' button. A callout box on the left says 'Click on "edit title"'. The bottom screenshot shows the form after the title 'Creating Native Plant Borders for Pollinators - an on-farm project for high school students' has been entered. A red arrow points to the 'Save' button. A callout box on the left says 'Then enter your title in the space provided.' and another says 'Click on "Save"'. A third callout box at the bottom left states 'Items that must be completed are marked with a red asterisk.' and points to the red asterisk next to the 'Missing Project Description *' label.

« My Proposals

2022 North Central Youth Educator Grant

[Call for proposals](#)

No Project Title – 800632 * [Edit title](#)

Missing Project Description *

[Edit description](#)

« My Proposals

2022 North Central Youth Educator Grant

[Call for proposals](#)

Project Title:

Use a clear, succinct title that captures the essence of the intent of the project. Avoid acronyms, jargon, or unnecessary words. Since search engines pick up on keywords in the title, it should briefly and appropriately describe the primary focus of the project.

Creating Native Plant Borders for Pollinators - an on-farm project for high school students

[Cancel](#) [Save](#)

Missing Project Description *

[Edit description](#)

Click on “Edit title,” then type in the title of your proposal in the space provided. This lets reviewers know what your project is about – be descriptive but not too wordy.

Use key words that are useful for finding your project in a website search, keeping the title to 150 characters or less.

Click on save to save your title. Note that throughout the application, you must click on “Save” after every entry to save the information you’ve entered.

The screenshot shows a web interface for editing a proposal. On the left, a text box contains instructions: 'Click on "Edit Description" to fill in the Missing Proposal Description* and enter a brief description of your project.' A red arrow points from this text to the 'Edit title' link in the form. Below this, another text box says 'Note that for answers with character or word limits, the system tracks your character or word count.' A second red arrow points from this text to the 'Save' button. The form itself is titled '2022 North Central Youth Educator Grant' and has a subtitle 'Creating Native Plant Borders for Pollinators - an on-farm project for high school students - 800534'. It includes a 'Project Description' section with a character count of '150/300' circled in red. The description text reads: 'A team of high school students, educators, and farmers will plant 5 native plant borders to support pollinators and manage pest insects on vegetables.' At the bottom of the form are 'Cancel' and 'Save' buttons. A third red arrow points from the 'Click on "Save"' text box to the 'Save' button.

Click on "Edit Description" to fill in the **Missing Proposal Description*** and enter a brief description of your project.

Note that for answers with character or word limits, the system tracks your character or word count.

Click on "Save"

Next, click on "Edit description" and provide a brief project description (160 characters or less). For most answers with a character or word limit, the system tracks the entry so that you know when you're running out of room. The system allows you to use more than 160 characters for this entry, but please limit your description to 160 characters. Click on "Save" to save the description.

2022 North Central Youth Educator Grant

[Call for proposals](#)

Creating Native Plant Borders for Pollinators - an on-farm project for high school students – 800632

[Edit title](#)

A team of educators and farmers will work together to provide hands-on sustainable agriculture experiences for high school youth, planting native plant borders to support pollinators.

[Edit description](#)

Project Coordinator

Joan Benjamin

[Change](#)

[View Draft](#)

Closes:
November 12th, 2021 at 11:00am CST

- [* General Information](#)
- [* Proposal](#)
- [* Budget](#)
- [* Livestock Care Plan](#)

Youth Educator Sustainable Agriculture Grants

The Youth Educator call for proposals (CFP) is available on the North Central SARE web site at: <https://northcentral.sare.org/>. Please read it before starting your proposal. It contains details that will help you be successful. You can see some of the instructions from the Call for Proposals below.

If you need a printed application, call 612-626-3113.

Purpose: Youth Educator Grant projects provide opportunities for youth in the North Central Region to learn about Sustainable Agriculture (farming and ranching that is ecologically sound, profitable, and socially responsible). Educators use the grants to encourage young people and their families to try sustainable

Click on "General information" to answer the questions in that section.

You're ready to move on to the first section of the application, "General Information."

General Information

Project manager - if different from the applicant

This person signs the contract if the project is funded. Please check "Co-coordinator/leader/PI"

By submitting this proposal, you agree that SARE funds will only be spent on project expenses and that you will complete and submit an annual report (if needed) and final report.

Edit Answer

*** List the state where most of the project work is taking place.**

List the state where most of the project work is taking place.

Edit Answer

*** Proposed Start Date**

If your project is funded, your budget needs to be approved before you can spend grant funds. This will likely be by March 1, 2022 but may be later. You can start your project before that date, but will not be able to use grant funds for expenses incurred before your budget is approved.

Edit Answer

*** Proposed End Date**

You have up to 23 months to complete your project.

*** State**

List the state where project work is taking place.

- Select -

Cancel Save

Click on the "Edit Answer" button for each question and complete the information. Note that some boxes have the word "Select" which means there is a drop down menu that that will be visible when you click on the "down" indicator. Be sure to click on "Save" after you answer each question.

When a question is completed and saved, a green check mark appears.

You can change your answer by clicking on **Edit answer** and resaving.

✓ List the state where most of the project work is taking place.

List the state where most of the project work is taking place.

Answer:
MO
[Edit Answer](#)

✓ Proposed Start Date

If your project is funded, your budget needs to be approved before you can spend grant funds. This will likely be by March 1, 2022 but may be later. You can start your project before that date, but will not be able to use grant funds for expenses incurred before your budget is approved.

Answer:
March 1, 2022
[Edit Answer](#)

✓ Proposed End Date

You have up to 23 months to complete your project. Your end date cannot be later than January 31, 2024.

Answer:
January 1, 2024
[Edit Answer](#)

Once you have completed and saved an answer, a green check mark appears next to that question.

✓ Practices
Choose Your Topic. Select one item from the list that best represents your project. It should show the **primary focus** of your project. This is for SARE use only and will not affect your proposal review.

Answer:
Education & Training
[Edit Answer](#)

✓ Commodities
Choose Your Topic. Select one item from the list that **best** represents your project. It should show the **primary focus** of your project. This is for SARE use only and will not affect your proposal review.

Answer:
Fruits
[Edit Answer](#)

Other Commodities
If your project addresses commodities not listed above, please indicate the commodities. Use for mushrooms, syrup, etc.
[Edit Answer](#)

[« Proposal Overview](#) [View Draft](#) [Next Section »](#)

When you have completed this section, scroll to the bottom or top of the webpage and click on "Next Section" or "Proposal Overview."

Once you have completed all required and applicable information and **saved** all information in the "General Information" section, click on "Next Section" to move on to the next set of questions, or click on "Proposal Overview" to see which sections are yet to be completed. These options are available at the top and bottom of the web page.

[« My Proposals](#)

2022 North Central Youth Educator Grant

[Call for proposals](#)

Creating Native Plant Borders for Pollinators - an on-farm project for high school students – 800632 [Edit title](#)

A team of educators and farmers will work together to provide hands-on sustainable agriculture experiences for high school youth, planting native plant borders to support pollinators.

[Edit description](#)

Project Coordinator

Joan Benjamin

[Change](#)

[View Draft](#)

Closes:
November 12th, 2021 at 11:00am CST

☒ [General Information](#)

☐ [Proposal](#)

☐ [Budget](#)

Youth Educator Sustainable Agriculture Grants

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If you need a printed application, call 612-626-3113.

Purpose: Youth Educator Grant projects provide opportunities for youth in the North Central Region to learn about Sustainable

If you return to Proposal Overview, the green check mark by “General Information” confirms that you have completed all required information for that section. Click on “Proposal” to complete the next section.

The green check mark by “General Information” indicates that you have completed all required information for that section. You can proceed to the next section, “Proposal.”

Complete all sections of the Call for Proposals including:

- General Information
- Grant Proposal
- Budget and justification
- Livestock Care Plan (if your project involves livestock)

Be sure to click on "Save" after each entry to save your work. You can continue to make changes to your application until you click on "Submit." Once your application is submitted, you can no longer edit it.

QUESTIONS? For questions about how to submit your proposal, contact Jean Andreasen, Program Administrator at: 612-626-3113 or ncrsare@umn.edu. For questions about the Youth Educator Grant Program, the selection process, or project ideas, call or e-mail Joan Benjamin, Associate Regional Coordinator at: 573-681-5545 or BenjaminJ@lincolnu.edu

✓ **Project Abstract**

This is a short summary of your grant proposal. Briefly explain how you plan to educate youth about Sustainable Agriculture practices and careers.

Words: 22/100

Add media
Visual
Text

B
I
ABC
List
List
List
Link
Image
Table
Undo
Redo

A team of students, educators, and farmers will plant 5 pollinator borders on farms to demonstrate how to attract beneficial insects and

Complete the information for each question and "Save". For text sections with word limits, the system tracks the words used.

Answer each question in this section. The system will show you how many words you have used so you don't go over the limit. In this example, 22 out of 100 words have been used.

Don't forget to save your answer.

On the main page, you'll see that you've successfully completed the first two sections.

At any time, you can click on "view draft" to view your proposal, or to share a draft with the people you are working with.

2022 North Central Youth Educator Grant

[Call for proposals](#)

Creating Native Plant Borders for Pollinators - an on-farm project for high school students – 800534 [Edit title](#)

A team of educators and farmers will work together to provide hands-on sustainable agriculture experiences for high school youth, planting native plant borders to support pollinators.

[Edit description](#)

Project Coordinator

Joan Benjamin

[Change](#)

[View Draft](#)

Closes:
November 12th, 2021 at 11:00am CST

- ✓ [General Information](#)
- ✓ [Proposal](#)
- * [Budget](#)
- * [Livestock Care Plan](#)

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Purpose: Youth Educator Grant projects provide opportunities for youth in the North Central Region to learn about Sustainable Agriculture (farming and ranching that is ecologically sound, profitable, and socially responsible). Educators use the grants to encourage young people and their families to try sustainable practices and see sustainable agriculture as a viable career option.

Return to your Proposal Overview. You'll see that you've successfully completed and saved all required information in the first two sections.

You can view a draft of your proposal by clicking on "View Draft." When you click on "View Draft," you will also be provided with a link to the draft that you can share with collaborators.

This is the “draft”. You can share the link with collaborators, or print the draft.

To return to your proposal, close the “draft” window.

projects.sare.org/proposals/show/800534/
Instructions for saving to PDF

Creating Native Plant Borders for Pollinators - an on-farm project for high school students

2022 North Central Youth Educator Grant

ID: 800534

[Edit Proposal](#)

Link to share: <https://projects.sare.org/proposals/show/800534/166>

Grant Type: Youth Educator

Region: North Central

Application Year: 2022

Status: Not submitted

Amount Requested: \$0

Project Coordinator:

[Joan Benjamin](#)
 Farmer
 Providence Point Farm
jbenjami@ummn.edu
 8050 S WARREN SCHOOL RD
 COLUMBIA, MO 65203-9620
 Office/Day phone: (402) 805-7678

Proposal submitted by: [Joan Benjamin](#)

Description for search results if funded: A team of educators and farmers will work together to provide hands-on sustainable agriculture experiences for high school youth, planting native plant borders to support pollinators.

General Information

List the state where most of the project work is taking place.

Illinois

Proposed Start Date

When you click on “View Draft”, a new window opens where you can see your draft proposal. You can share the link with people you are working with so they can see and review the same draft.

To return to your proposal, close the draft window.

2022 North Central Youth Educator Grant

[Call for proposals](#)

Creating Native Plant Borders for Pollinators - an on-farm project for high school students – 800534

[Edit title](#)

A team of educators and farmers will work together to provide hands-on sustainable agriculture experiences for high school youth, planting native plant borders to support pollinators.

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Next you will enter your budget information.



You're now ready to complete the budget section. Click on "Budget."

- **Materials and Supplies:** Use for items you plan to purchase to carry out the project
- **Travel:** For travel costs, use a mileage rate of \$0.56
- **Other Direct Costs:** Use for consultants and service providers, communications, photocopying, conferences/meetings/workshops, meals or refreshments, speaker/trainer fees, fees for service/stipends, equipment rental, land-use charges, and fabrication of equipment.
 - **Food and Drink.** Refreshments/meals are allowed for meetings including educational events like field days and tours if they support the continuity of the event (there must be programming before and after the meal), especially if alternatives are not available in the vicinity. Meals may not be charged as project costs when individuals decide to go to breakfast, lunch, or dinner together when no need exists for continuity of a meeting. Breakfast meals are generally not allowable because no continuity of the meeting exists.

Details/Justification. Show how you came up with the proposed expenses (show your math). This is usually a per-unit cost times some number of units. Use rounded numbers. For example: 23 hrs. @ \$20/hr. = \$460, or 89 miles @ \$.56/mile = \$49.84, rounded to \$50.00. Reviewers look for real-world budgets that match the activities in your proposal. If you are not asking for the full amount of an item, include a note in the justification explaining that you are only asking for part of the cost.

Budget Request. This shows the total amount you are requesting for each budget item

- **Matching funds are not required.** Do not show a match. If outside funds are necessary to carry out your project, mention that you have outside resources so reviewers can evaluate your work plan, but don't list the amount.
- **Unallowable Expenses.** Grant funds cannot be used for planning, construction, repair, or remodeling of buildings or to buy motorized vehicles. These items may be leased or rented with grant funds, if they are needed for the project. Grant funds cannot be used for permanent installations (e.g. wells or buried irrigation lines.)

* Budget

Add a Budget Item

« Proposal Overview

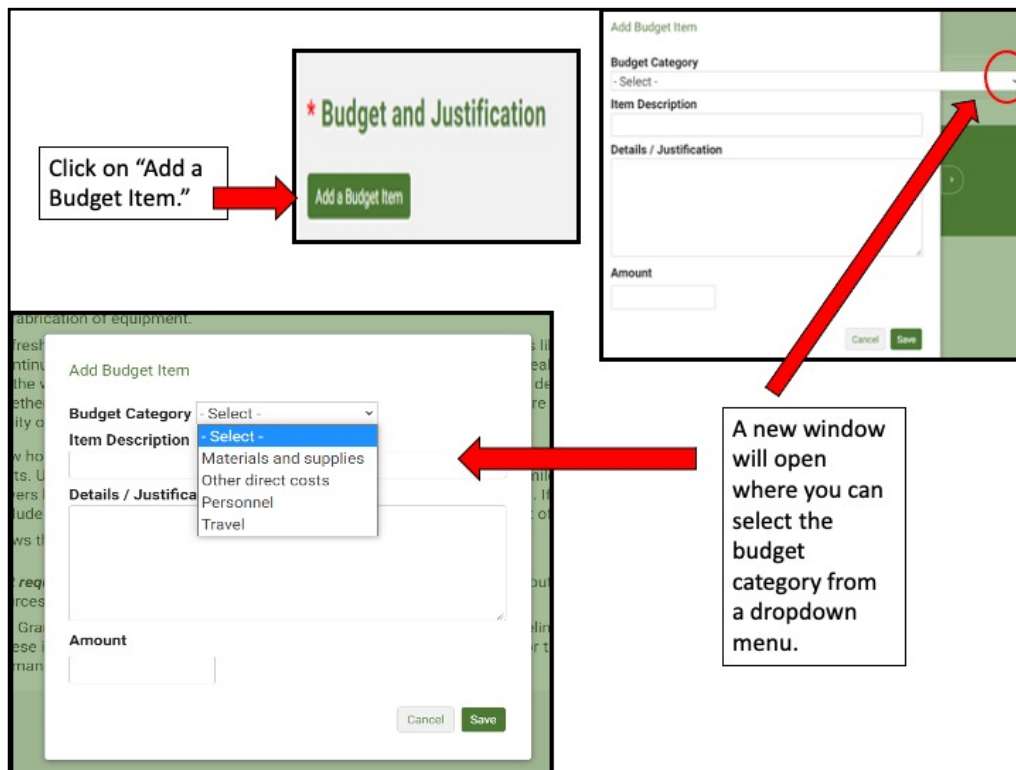
View Draft

« Previous Section

Next Section »

Read the budget instructions, then click on “Add a Budget Item” to enter each item of your budget.

Reviewers look for realistic budgets. Use the real cost of items rather than estimates. Look up budget items on the Internet or call suppliers to find out costs.



Click on “Add a budget item” then click on the down arrow under “Budget Category” to open the drop down menu of budget categories. Chose the category for the item you want to add.

✓ Budget and Justification

Answer:

Category	Description	Amount
Personnel Edit Delete	Beth Nelson - plants cover crops, takes growth and yield measurements, takes soil tests	\$2,500
Total:		\$2,500

Description	Details / Justification
Beth Nelson - plants cover crops, takes growth and yield measurements, takes soil tests	100 hours x \$25/hour = \$2500

Add a Budget Item

Add Budget Item

Budget Category

Personnel

Item Description

Beth Nelson - plants cover crops, takes growth and yield me

Details / Justification

100 hours x \$25/hour = \$2500

Amount

2500

Cancel

Save

After you select the "Budget Category," fill in the "Item Description." Then, under "Details/Justification," show how you came up with the amount for that item (show your math), and fill in the "Amount" you want the grant to cover for that item. When you click on "Save" the item appears as shown above.

Saved Budget Item

Complete the item description. Under Details/Justification, show how you calculated the total cost for that item (show your math). You can keep adding budget items by clicking on "Add a Budget Item," but none of the information will be saved until you click on the "Save" button.

✓ Budget

Answer:

Category	Description	Amount
Travel <div>Edit Delete</div>	Beth Nelson travels to Chicago to present project results at National Association of Ag Educators Conference	\$340
Materials and supplies <div>Edit Delete</div>	90 Native Perennial plants: Cup plant, Goldenrod, Wild Bergamot for students to plant 3 native plant borders to attract pollinators on a local blueberry farm	\$629
Other direct costs <div>Edit Delete</div>	Farmer compensation for 8 hours participation helping students with planning and planting	\$1,000
Personnel <div>Edit Delete</div>	Joan Benjamin and Beth Nelson organize educator/student/farmer teams, planting days, and videotapes activities	\$2,050
Total:		\$4,019

Description	Details / Justification
Beth Nelson travels to Chicago to present project results at National Association of Ag Educators Conference	Round trip airfare: \$340
90 Native Perennial plants: Cup plant, Goldenrod, Wild Bergamot for students to plant 3 native plant borders to attract pollinators on a local blueberry farm	90 perennial plants (30 each of 3 plants) x \$6.50 per quart pot = \$585 + \$43.50 shipping/handling = \$628.50 rounded to \$629
Farmer compensation for 8 hours participation helping students with planning and planting	8 hours each x \$25/hour = \$200 x 4 farmers = \$1000
Joan Benjamin and Beth Nelson organize educator/student/farmer teams, planting days, and videotapes activities	41 hours each x \$25/hour = \$1025 x 2 = 2050

Here is a sample budget. Once you've entered all your items and clicked on "Save," scroll to the top or bottom of the webpage and click on "Proposal Overview" or "Next Section."

[Call for proposals](#)

Creating Native Plant Borders for Pollinators - an on-farm project for high school students – 800534

[Edit title](#)

A team of educators and farmers will work together to provide hands-on sustainable agriculture experiences for high school youth, planting native plant borders to support pollinators.

[Edit description](#)

Project Coordinator

Joan Benjamin

[Change](#)

[View Draft](#)

Closes:
November 12th, 2021 at 11:00am CST

[✓ General Information](#)

[✓ Proposal](#)

[✓ Budget](#)

[* Livestock Care Plan](#)

* Proposal missing required answers - these must be

Youth Educator Sustainable Agriculture Grants

The Youth Educator call for proposals (CFP) is available on the North Central SARE web site at: <https://northcentral.sare.org/>. Please read it before starting your proposal. It contains details that will help you be successful. You can see some of the instructions from the Call for Proposals below.

If you need a printed application, call 612-626-3113.

Purpose: Youth Educator Grant projects provide opportunities for youth in the North Central Region to learn about Sustainable Agriculture (farming and ranching that is ecologically sound, profitable, and socially responsible). Educators use the grants to encourage young people and their families to try sustainable practices and see sustainable agriculture as a viable career option.

Proposals must be received online or in the NCR-SARE office by mail

Once you've completed the three required sections, go to the Livestock Care Plan section.

If your project **does not** involve livestock, open the Livestock Care Plan form and answer "No" to the first question which is: Does your project involve livestock? Click on "Save," then click on "Proposal Overview."

If your project **does** involves livestock, be sure to answer all of the questions in the Livestock Care Plan form and click on "Save." Then click on "Proposal Overview."

[Call for proposals](#)

Creating Native Plant Borders for Pollinators - an on-farm project for high school students – 800534

[Edit title](#)

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[Edit description](#)

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[Change](#)

[View Draft](#)

Closes:
November 12th, 2021 at 11:00am CST

✓ [General Information](#)

✓ [Proposal](#)

✓ [Budget](#)

✓ [Livestock Care Plan](#)

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[Submit Proposal](#)

You've now completed all required sections (all sections have a green checkmark), and are ready to submit the proposal. It's a good idea to click on "View Draft" to review your proposal before you submit it. When you are satisfied with how you have answered all of the questions, click on "Submit Proposal".



Sustainable Agriculture
Research and Education
Projects

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Submit Proposal

2022 North Central Youth Educator Grant

Creating Native Plant Borders for Pollinators - an on-farm project for high school students

If you are satisfied with your proposal, you may submit it now by clicking the "Submit proposal" button below

If you unsubmit your proposal for any reason, it must be re-submitted before the proposal close date (November 12, 2021 at 12:00pm EST) to be considered.

Submit proposal

←

CFP closes in 77 days

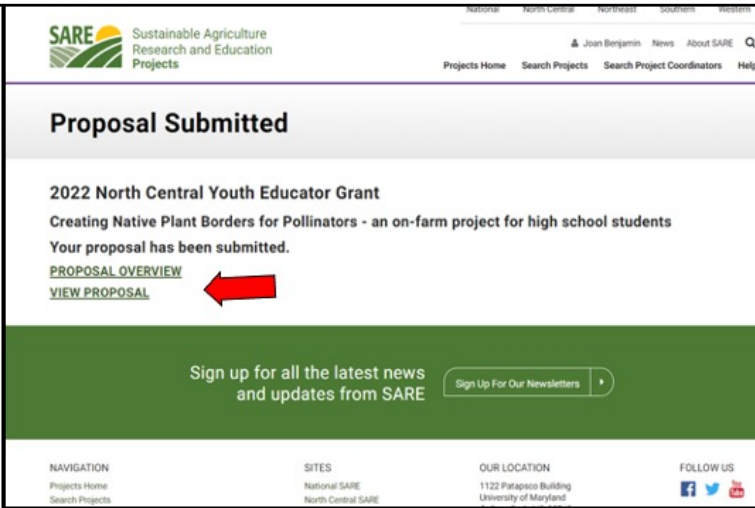
If you are satisfied with your proposal, click "Submit proposal." Note that in this system, you do have the ability to "unsubmit" and make corrections BEFORE the close date.

When you click on "Submit Proposal," you will see another page with a button to "Submit proposal." This is a safeguard to make sure you are ready to submit. Click on "Submit proposal" to complete your application. You have the ability to "unsubmit" and make changes prior to the closing date for the grant program.

You will see this web page, confirming your submission. You will also receive an email confirming your submission.

If you need to make changes, you can "Unsubmit" and make corrections and then "Submit" again, but you must resubmit prior to the grant close date.

To "Unsubmit," click on "PROPOSAL OVERVIEW." To review your proposal, click on "VIEW PROPOSAL."



After you submit your proposal, you will see this confirmation page. Note that in this system, you can "Unsubmit" and make changes PRIOR to the closing date for the grant program. Make sure you resubmit by the closing date and time or your proposal will not be considered for funding.

Once your proposal is submitted, you can click on "Project Overview" to "Unsubmit" your proposal or "View Proposal" to review your application.

If you need to make changes to your proposal after you submit it, click on "Unsubmit Proposal." After you make changes, be sure to "Submit" your proposal again before the grant deadline.

[Call for proposals](#)

Creating Native Plant Borders for Pollinators - an on-farm project for high school students – 800534

A team of educators and farmers will work together to provide hands-on sustainable agriculture experiences for high school youth, planting native plant borders to support pollinators.

Project Coordinator
Joan Benjamin

[View Proposal](#)

Closes:
November 12th, 2021 at 11:00am CST

Submitted ✓

- ✓ [General Information](#)
- ✓ [Proposal](#)
- ✓ [Budget](#)
- ✓ [Livestock Care Plan](#)

[Unsubmit Proposal](#)

Youth Educator Sustainable Agriculture Grants

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Proposals must be received online or in the NCR-SARE office by mail or email by 4:00 p.m. CST, Thursday, November 11, 2021.

QUESTIONS? For questions about how to submit your proposal,

If you click on "Proposal Overview" you will see the "Unsubmit Proposal" option.

Good luck with your proposal!

If you have questions contact
Joan Benjamin at:
573-681-5545
or
benjaminj@lincolnu.edu
<https://northcentral.sare.org/>
Follow us on:
 [Our Facebook Page](#)
 [Our Twitter Page](#)
 [Our YouTube Channel](#)



photo credit: Joan Benjamin



Congratulations! You have now successfully submitted your Youth Educator Grant Proposal.

A committee of farmers, ranchers, educators, researchers, and others with an interest in youth education will review the proposals and make funding recommendations to the NCR-SARE Administrative Council.

The Administrative Council members make the final funding decisions.

Awards will be announced by the end of February 2022.

Good luck with your proposal.

If you have any questions contact NCR-SARE.

<https://www.facebook.com/NCRSARE>

<https://twitter.com/#!/ncrsare>

<https://www.youtube.com/NCRSAREvideo>