

# **SARE Sustainable Agriculture Curriculum and Continuing Education Program for Cooperative Extension Faculty and other Ag Professionals**

## **1st Conference Call: March 1, 2004**

**Participants:** David Chaney, Kim Kroll, Vern Grubinger, Deborah Cavanaugh-Grant, Andy McGuire, Julie Sexton, Deborah Young

### **Agenda**

- 12:00 Introduce ourselves to the group (2 minutes each--current job, affiliation with SARE, areas of expertise, etc...)
- 12:15 Discuss roles/responsibilities relative to Phase I and II of this project--see list below that will be included in sub-contracts
- 12:25 Go over what work has been done to date on this project; brief background on national and regional activities from Kim Kroll
- 12:40 Review curriculum framework purpose and components, and process by which team members will contribute to and create it
- 12:55 Next conference call date and time
- 1:00 Adjourn

The main topics of discussion in this conference call were: 1) activities to date on national PDP curriculum; and 2) the process we'll use for completing the curriculum framework.

### **Activities to Date on PDP Curriculum**

Kim Kroll summarized the activities he has coordinated or been involved in with regard to PDP curriculum. These include:

National PDP Survey conducted Spring 2003

Summary notes and results of this survey available at  
[http://www.sare.org/pdpcurriculum/statepdp\\_survey.pdf](http://www.sare.org/pdpcurriculum/statepdp_survey.pdf)

National / Southern Region meeting

Summary notes and outcomes of this meeting available at  
<http://www.sare.org/pdpcurriculum/NashvilleNotes.pdf>

NE SARE focus groups

Summary notes from 2 focus groups available at  
<http://www.sare.org/pdpcurriculum/nesarepdp.pdf>

### **Process for Completing Curriculum Framework**

- Dave will compile all the notes from the above meetings into an un-edited list of sub-topics for each of the 5 major competencies.
- He will send those sub-topic lists out to design team members as a separate Word file for each competency.
- Design team members will review / edit each list for:
  - what to keep
  - what not to keep

- what should be added that's not already there
  - any re-organization or categorization suggestions
  - indication of what fits into basic, national level course vs. what's more appropriate for regional-and state-specific trainings.
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- Major criteria for determining what should be included are: need for training, essential to core curriculum and basic national-level course
  - Design team members should return their reviews to Dave as they complete them. As I get comments back on each competency, I will analyze results and input and summarize into a new list of sub-topics that is organized by major sub-topic areas and identifies where there was agreement on what should be included, and where there was disagreement. The areas of disagreement will form the basis of our discussion for the next several conference calls in which we will work on completing sub-topics for each competency.
  - Once we finalize the list of sub-topics for each competency area, then we will start working on writing the learning outcomes (skills, behaviors, attitudes) for each topic. Design team members can volunteer to work on writing outcomes for the sub-topic areas they are most interested in or in which they have expertise. For other sub-topic areas, we will need to enlist the assistance of other subject matter experts.
  - In subsequent conference calls we will need to establish review and evaluation protocols for the draft framework.

**Next conference call:** Tuesday April 6.

*Summarized by David Chaney*