

# SARE Outreach

## Education Sponsorship Application Form

Describe your event and how SARE funded research or education project findings will be featured at the event. Applicants will be notified within 45 days of the submission deadline of the outcome of the application. Applications are accepted twice a year with the following submission deadlines: April 1 and October 1. Questions? Contact Sean McGovern at [outreach@sare.org](mailto:outreach@sare.org) or 614/306-6422.

### Contact Information:

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Email: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

### Educational Event:

Name of Event: \_\_\_\_\_  
Date: \_\_\_\_\_ City/State: \_\_\_\_\_ Total Attendees: \_\_\_\_\_  
Description (50 words or less): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you plan to receive additional financial support from a regional SARE office, state coordinator, or grant?  
Circle one: Yes/No

### SARE Funded Content:

On a separate sheet, describe in 500 words or less how the requested sponsorship funds will be used to extend SARE and SARE project results to high priority audiences. Where appropriate, indicate the following:

- How SARE funded research will be featured via workshop speakers, tour visits, posters, or other means.
- How Sponsorship funds will be used to underwrite scholarships for minority or commodity producers
- How SARE publications or information about SARE grants will be integrated into the program or provided to attendees
- The promotional, educational, and display benefits of exhibiting or sponsoring at the requested level

Although the names of speakers and scholarship recipients are not required at this point, include estimates of the number of SARE funded speakers and scholarship recipients that will participate and be prepared to document these individuals in the summary report.

### Budget:

On a separate sheet, indicate the total amount requested and estimate of how sponsorship funds will be allocated. This information will be used to prioritize activities if SARE is unable to provide the full amount requested. If you have applied for or received financial support for this event from a regional SARE office or state coordinator, include the source and amount.

#### Sample Budget

Item	Number	Amount	Total
Scholarships for minority producers	5	\$125.00	\$625.00
¼ page ad in conference program	1	\$250.00	\$250.00
Exhibitor Space	1	\$500.00	\$500.00
SARE Books- Building a Sustainable Business *	50	\$8.50	\$425.00
Travel for presenters	2	\$1,000.00	\$2,000.00
	<b>Total Amount Requested:</b>		<b>\$3,800.00</b>

\* Use wholesale rates for SARE publications purchased in quantity. See <http://www.sare.org/publications/order.htm> for more information.

Submit completed applications to:  
SARE Outreach Sponsorship Applications, 10300 Baltimore Avenue, BARC West, Bldg 046, Beltsville, MD 20705  
Fax: 301/504-5207 Email: [outreach@sare.org](mailto:outreach@sare.org)